

R.S.U. No. 67
BOARD OF DIRECTORS
Minutes
Wednesday, September 2, 2009 at 7:00 p.m.
Mattanawcook Academy Library

Mission: R.S.U. No. 67 strives to provide a safe, caring, supportive educational environment which empowers all individuals to fulfill their unique potential as lifelong learners and responsible, contributing citizens in an ever-changing global society.

Board of Directors: Regginal Adams, Sarah Crockett, Board Secretary; David Edwards, Judy Junkins, Board Chair; Darla Lichtenberg, Judy McComb, Jeff Schick, Carolyn Smith, Debra Tardy, Jackie Thurlow, Board Vice-Chair; John Trask, Jessica Worster

Members excused: None

Members absent: None

MSAD #67 Staff: Superintendent Michael F. Marcinkus, Principals: Mike Bisson, William Ben Lothrop, Larry Malone, Henry Pietras; Director of Curriculum and Academic Achievement, Donna Vigue; School Health Coordinator, David Hainer; Director of Facilities, Bob Morin; Administrative Assistant, Lisa Morin

Guests present:

- A. Call to order:** Director Junkins called the meeting to order at 7:00p.m.
- B. Adjustment to the agenda:** addition of I 5, move K1 to K10, add K1a, K1b and K1c.
- C. Consideration of the minutes of Wednesday, August 19, 2009 School Board meeting:**
- Motion by Director Crockett, seconded by Director Thurlow to accept the minutes as read.
- Vote: Unanimous
- D. Communications:** Annoucement of John Keller's retirement effective immediately (letter to be read at next meeting). Board has accepted with regret.
- E. Public Participation:** None
- F. Personnel:** None
- G. Reports from Staff:**

1. Curriculum Coordinator (D. Vigue) - Handout
2. Special Education (C. Morin) - absent
3. Mattanawcook Academy (H. Pietras) – Mr. Pietras reported that it has been a good start to the school year. He outlined how the faculty took part in the same team building exercises that the Freshman perform in Freshman orientation. There were many physical and mental challenges requiring staff to get to know one another better.
4. Mattanawcook Junior High (L. Malone) – Mr. Malone reported that the school opening went well and enrollment is up by 13 students from last year. The computer lab has been re-located to the library and there will be labs for all students at every grade level for math and reading using test scores to determine placement. The local history project has received the grant and is up and on its way. Athletics is up and running and meeting was held to present the same consistent message to all parents and students.
5. Ella P. Burr and Dr. Carl Troutt (M. Bisson) – Mr. Bisson reported that there are between 400-403 students. Tuesday marks the start of the 4yr.old program. During open house, 299 parents and children attended (approx. 75%) and parents were very pleased.
6. Tobacco Grant (D. Hainer) – see handout
7. Facilities Director (B. Morin) – Mr. Morin reported that the new school buses are on the assembly line and will be here the 1st of October. We are currently receiving bids for the pickups and buses and are hopeful to get a few more.

H. Committee Reports:

1. Region III – written report
2. Operations Committee – have not met
3. Policy Committee – on agenda
4. Personnel Committee – Director Worster reported that the Personnel committee has met 3 times. The committee has asked for general board approval to begin to investigate a merit pay for administrators. Administrators will help to set goals and input on how to capture evidence of completion of goals. The Board reached a general consensus for the committee to begin investigating.
5. MASH Clinic – Informational handout

I. Superintendent's Report

1. 4 yr. old program – Mr. Marcinkus reported that the screenings for 4yr. olds are continuing. He relayed to the board that the bathroom set-up is inadequate for 40 students. The district was not made aware of this until recently. We looked at what it would take to add a bathroom and it looks reasonable. We currently are awaiting a bid. Mr. Marcinkus will report more information as we receive it.
2. Response to question raised about liability of R.S.U. No. 67 – The District's attorney explained that Social Worker home visits should be

kept to a minimum. If a home visit needs to take place, the social worker should first consult with administration. There would be no liability because the social worker would be covered in full under the school insurance policies. An addendum will be added to the job description to reflect this process.

3. H1N1 update – Mr. Marcinkus extended the invite to the board to attend a webinar that the state is displaying on how to help prevent outbreaks in the school.
4. Announcements – Mr. Marcinkus read his letter of resignation effective June 30, 2010. Motion by Director Thurlow, seconded by Director Crockett to accept Mr. Marcinkus' resignation.

Vote: Unanimous

J. Old Business:

None

K. New Business:

1a. Motion to accept or not accept the Personnel Committee's recommendation to have Administrative Personnel receive a pay increase of 1.8% and to extend the contracts for one (1) year.

Motion by Director Crockett, seconded by Director Edwards to accept the motion as read.

Vote: Unanimous

1b. Motion to accept or not accept the Personnel Committee's recommendation to have Tammy Lothrop, District Social Worker, receive a 1.5% pay increase for the 09-10 school year.

Motion by Director Smith, seconded by Director Thurlow to accept the motion as read.

Vote: Unanimous

1c. Motion to accept or not accept the Personnel Committee's recommendation to have Dean Libbey, Athletic Director, receive a 1.5% pay increase for the 09-10 school year.

Motion by Director Crockett, seconded by Director Worster to accept the motion as read.

Vote: Unanimous

2. Discussion on R.S.U. No. 67 Certification Support System Plan

Beth Eyles presented the information and fielded any questions. Motion to approve to be on next agenda.

3. Discussion on R.S.U. No. 67 Recertification Team Handbook

Beth Eyles presented the information and fielded any questions. Motion to approve to be on next agenda.

4. Motion to accept or not accept the first reading to rescind policies; IGBA – Special Education Policy and Purpose, IGB – Special Education, IGBAF – Hospital/Homebound Instruction for Students with Disabilities, IGBAG – Programming in the Least Restrictive Environment, IGBAH – Graduation of Exceptional Students, IGBAK – Third Party Funding for Services to Students with Disabilities, and IGBAB-R – Screening, Referral and Child Find Procedure.

Discussion: IGBA, IGB, IGBAF, and IGBAG are covered under policy IHBAC. IGBAH is covered under policy IKF. IGBAK and IGBAB-R have been renewed and recoded.

Motion by Director Crockett, seconded by Director Thurlow to accept the motion as read.

Vote: Unanimous

5. Motion to accept or not accept the first reading to revise policies; BDBA-R – Student Representative to R.S.U. No. 67 Board of Directors Regulations, KGD – Use of School Facilities by Current Employees, JJJ – Extracurricular Activities Eligibility, and JFCL – Breathalyzer Use.

Discussion: BDBA-R was changed to Junior student instead of Senior for ease of attending meetings. KGD had grammatical updates. JJJ now includes learning labs (monitored every two weeks). JFCL had paragraph #5 added to include notification and report sent to parents. Also, JFCL had procedures and checklist added to cross references.

Motion by Director Crockett, seconded by Director Adams to accept the motion as read.

Vote: 9 for 3 opposed

6. Motion to accept or not accept the first reading to adopt policies; JFCL-R – Breathalyzer Use Procedures, JFCL-E – Breathalyzer Use Checklist, JKGA-R – Time Out Rooms and Therapeutic Restraint Administrative Procedure, IHBAC-R – Screening, Referral and Child Find Procedure, IHBAL – Grievance Procedure for Persons with Disabilities, IHBAJ-E – Special Education Student Oversight Agreement, and IHBAI – Independent Educational Evaluations.

Discussion: These policies are either required, recommended or recoded policies.

Motion by Director Crockett, seconded by Director Worster to accept the motion as read.

Vote: 9 for 3 opposed

7. Motion to accept or not accept the Superintendent's recommendation to grant permission for the Reading Recovery Team to attend the Northeast Regional Reading Recovery Conference in Providence, Rhode Island November 15-17, 2009.

Discussion: The RR Team has been attending this annual conference since 1994 and attendance at a RR focused conference is required annually as part of the contract for school RR programs. The school van is used for transportation, the registration fee is paid by TIA funds, lodging & meals paid by budgeted local funds.

Motion by Director Crockett, seconded by Director Thurlow to accept the motion as read.

Vote: 11 for 1 opposed

8. Motion to accept or not accept the Superintendent's recommendation to enter into executive session pursuant to 1 M.R.S.A. § 405(6)(B).

Motion by Director Crockett, seconded by Director Worster to enter into executive session.

Vote: Unanimous

Time In: 8:32 p.m.

Time Out: 8:53 p.m.

Motion by Director Crockett, seconded by Director Smith to grant permission to student in question to return to school, pending favorable reports from previous counselor and school/home coordinator.

Vote: Unanimous

9. Motion to accept or not accept the Superintendent's recommendation to enter into executive session pursuant to 1 M.R.S.A. § 405(6)(A).

Motion by Director Thurlow, seconded by Director Trask to enter into executive session.

Vote: Unanimous

Time In: 8:56 p.m.

Time Out: 10:20 p.m.

No action taken.

Motion by Director Trask, seconded by Director Schick to extend meeting past 10:00 p.m.

10. Election of Board Chair:

Motion by Director Trask, seconded by Director Schick to nominate David Edwards as Board Chairperson.

Vote to elect David Edwards as Board Chairperson.

Vote: Unanimous

- L. Announcement:** Next meeting is September 16th @ 7:00 in the MA Library.
Director Thurlow, on behalf of the Board, thanked Director Junkins for her service to the R.S.U. as chairperson, citing her dedication and knowledge of school affairs and her efforts to make the Board more professional and cohesive. Director Junkins was given a round of applause, wished well as she moved to the west coast, and urged to return soon.
- M. Items requested by Board Members, Community and staff to be included in the next agenda:** None
- N. Adjournment:**
Motion by Director Crockett, seconded by Director Trask to adjourn the meeting.

Time: 10:27 p.m.

NOTE: No new business will be undertaken after 10:00 p.m. unless the Board votes unanimously to extend the meeting beyond 10:00 p.m.