

R.S.U. No. 67
BOARD OF DIRECTORS
Minutes
Wednesday, December 2, 2009 at 7:00 p.m.
Mattanawcook Academy Library

Mission: R.S.U. No. 67 strives to provide a safe, caring, supportive educational environment which empowers all individuals to fulfill their unique potential as lifelong learners and responsible, contributing citizens in an ever-changing global society.

Board of Directors: Regginal Adams, Caitlin Brinkman, Sarah Crockett, Board Secretary; David Edwards, Board Chair; Darla Lichtenberg, Judy McComb, Jeff Schick, Carolyn Smith, Debra Tardy, Jackie Thurlow, Board Vice-Chair; John Trask, Sean Sibley, Student Representative

Members excused: Jessica Worster

Members absent:

R.S.U. No. 67 Staff: Superintendent Michael F. Marcinkus, Principals: Mike Bisson, Larry Malone, Henry Pietras; Director of Special Services, Cheryl Morin; Director of Curriculum and Academic Achievement, Donna Vigue; School Health Coordinator, David Hainer; Director of Facilities, Bob Morin; Administrative Assistant, Lisa Morin

Guests present: Chris DeBeck

- A. Call to order:** Chair Edwards called the meeting to order at 7:03p.m.
- B. Adjustment to the agenda:** under superintendent's report - #3 sports costs, striking #6 under new business, #6 replacement will be report on discussion with super from union 113.
- C. Consideration of the minutes of Wednesday, November 18, 2009 School Board meeting:**

Discussion: Amended agenda with minor changes.

Motion by Director Crockett, seconded by Director Thurlow to accept the motion with changes.

Vote: Unanimous

- D. Communications:** Candi Ewer's resignation. The Board of Directors accepted with regret.
- E. Public Participation:** None
- F. Personnel:** None

G. Reports from Staff:

1. Curriculum Coordinator (D. Vigue) – written report
2. Special Education (C. Morin) – written report and handout.
3. Mattanawcook Academy (H. Pietras) – handout – copy of mid-year exam schedule. Mr. Pietras reported that the mid-year exam is 10% of the semester grade.
4. Mattanawcook Junior High (L. Malone) – Mr. Malone reported that the choral concert and one act play went well. Basketball is under way with the first game December 7th. He reported that student led conferences are coming up. The student led conferences are mostly electronic allowing students to monitor their own grades. Students will have a chance to demonstrate the ALEKS program for math. It ALEKS program consists of a guided program they can work through and it can be monitored when the student is in there, how long a student was in there, what they did, etc.
5. Ella P. Burr (M. Bisson) – Mr. Bisson reported that Matt Robinson from learn and serve America came to observe (see Donna's report). Mr. Bisson wanted to thank the high school for inviting them to the *It's a Wonderful Life* play. He also reported that Nate Wotton is having a book fair on Friday night and Saturday.
6. Tobacco Grant (D. Hainer) – Written report. Mr. Hainer reported that next week is alcohol awareness week. There are plans in place to do a few things at the high school and maybe at the MJHS. The youth group will make posters for alcohol awareness week. Health teachers will show a movie that MA students made a couple years ago.
7. Facilities Director (B. Morin) – Mr. Morin reported that administration and staff are working diligently on the Department of Labor report. There are some policies that need to be updated, some procedures (i.e. Bloodborne Pathogens). The letter from the State stated that the State cannot extend deadlines or forgive fees until after January 30th. The Siemens energy audit will start December 17th.

H. Committee Reports:

1. Region III – Written report
2. Operations Committee – Have not met
3. Policy Committee – on agenda
4. Personnel Committee – Have not met
5. Gifted and Talented – Have not met
6. LSA Service-Learning Leadership Team – Have not met. MA had a community partner fair today for students and it went very well. There is an addition on the website under curriculum to service learning. Please go on the page and look at the number of projects that students are involved in.
7. Student Representative - Excused

I. Superintendent's Report

1. Update on H1N1- Handout. The 2nd round of H1N1 should be given December 17th (for students).
2. July 1 Budget Adjustment – Mr. Marcinkus reported that the undesignated amounts in the budget come partly from unexpected Medicare monies. \$426,000 is available to use- that is not designated. Handout (permitted uses of unallocated funds balances).
3. School Sports Costs – Handouts. Mr. Malone & Mr. Pietras explained their handouts and expenditures.

J. Old Business:

None

K. New Business:

1. **Motion to accept or not accept the first reading to rescind policies IGED – Adult Education Program of Studies and BBB – School Board Elections.**

Discussion: IGED is from 1982 and it is not needed anymore. The Director of Adult education is in charge of determining the program of studies. Policy BBB is now covered under BB.

Motion by Director Crockett, seconded by Director Smith to accept the motion as read.

Vote: Unanimous

2. **Motion to accept or not accept the first reading to revise policies; CB-R – Superintendent of Schools Job Description, BB – School Board Legal Status, EBAA – Chemical Hazards, and IHBK – Life-Sustaining Emergency Care.**

Discussion: CB-R was revised so that the District can be ready for the Superintendent Search and so that it can be up to date. In CB-R, we re-arranged #'s 3 and 12 (& C&L). Supervision evaluation should be higher on the scale. There was also a word change. We took out local assessment because we do not have that anymore and we also took out references to pre-K. BB was changed to be consistent with the rest of the policy book (RSU 67 board of directors). We also added a sentence for one secretary to the board and minor structural changes. EBAA was modified due to the Dept. of Labor report. We took out the reference to an annual review and added that the MSDS list would be reviewed whenever changes are made to the list. Any changes made to ordering a chemical would go through the chemical hygiene officer. We also added cross-references. IHBK we changed the name of the policy to be consistent with MSMA policy. Norma Dill contacted PVH and found out how it would be handled and how to alert emergency personnel of a DNR order.

Motion by Director Smith, seconded by Director Adams to accept the motion as read.

Vote: Unanimous

3. Motion to accept or not accept the first reading of reviewed adopted policies CB – School Superintendent and BBA – School Board Powers and Responsibilities.

Discussion: These policies were reviewed to make sure they were current.

Motion by Director Smith, seconded by Director Crockett to accept the motion as read.

Vote: Unanimous

4. Discussion on MSMA Conference.

Director Thurlow spoke about the fiscal responsibilities of the board of an RSU. It basically told us what we were responsible for and how to manage the fiscal part of it. Director Thurlow also went to a session on Superintendent searches and found out how much other districts have spent and that it takes approximately a year to find a superintendent. The session on a school health based center went well and found out that next year we will have to apply for monies. They are in this to serve a population that normally does not go to the doctor setting. The session *it's none of your business – or is it?* dealt with employee behavior. There is a lot that is not the board's business when it comes to employees.

Director Crockett handed a paper out on employee discipline, protecting rights, etc. She spoke on the response to intervention session that was presented by superintendent/principal/literacy specialist of Union 1 and explained how it went in their school. On the communities of commitment session it was briefed on how it works on 2 levels in Union 10. Teachers of one grade level organize their schedule so that they have planning time at the same time (same dept. etc. to share ideas). On improving student attendance reps from 4 schools spoke on rewards etc. for students to try to keep them in school. Keeping school safe in the electronic age presented many eye opening the problems that cell phones present in the schools and the issue of where do personal rights and privacy overlap with education.

Director Edwards spoke on a situation where a welding instructor started a program to teach a know it all student and matched him up with a math teacher. By doing this the student gets to use building trades terms with math class, use percentages etc. in the community that they can relate to. The school even had

engineering students come in and give them exposure to practical application – hands on. It was a great success. Proficiency in math is up, participation is up etc.

5. Election of Board Officers:

- Nomination for Board Chairperson:

Motion by Director Crockett, seconded by Director Edwards to nominate Jackie Thurlow as Board Chairperson.

Motion by Director Schick, seconded by Director Adams to nominate David Edwards as Board Chairperson.

David Edwards has declined.

Motion by Director Crockett, seconded by Director Smith to cease nominations.

Vote to elect Jackie Thurlow as Board Chairperson.

Vote: Unanimous

- Nomination for Vice-Chairperson:

Motion by Director Crockett, seconded by Director Trask to nominate David Edwards as Board Vice-Chairperson.

Motion by Director Edwards, seconded by Director Crockett to cease nominations.

Vote to elect David Edwards as Board Vice-Chairperson

Vote: Unanimous

- Nomination for Secretary:

Motion by Director Thurlow, seconded by Director Brinkman to nominate Sarah Crockett as Board Secretary.

Motion by Director Edwards, seconded by Director Brinkman to cease nominations.

Vote to elect Sarah Crockett as Board Secretary.

Vote: Unanimous

6. Report on discussion with Board Chair from Union 113.

Discussion: Director Edwards spoke about the conversation he had with Greg Stanley. Mr. Stanley approached Director Adams about 1 year ago with an interest in sharing costs. Mr. Stanley has recently approached him again. The superintendent of his union has retired and there is an opening for a special education director. Mr. Stanley is looking to regionalize these positions. R.S.U. No. 67 is trying to feel things out to see if there is any interest. We are not sure what the next step may be at this time.

- L. Announcement: Next board meeting January 6, 2010 @ 7:00 p.m.**
- M. Items requested by Board Members, Community and staff to be included in the next agenda:** Personnel committee meeting to be set up.
- N. Adjournment:**

Motion by Director Crockett, seconded by Director Trask to adjourn the meeting.

Vote: Unanimous
Time: 9:16 p.m.

NOTE: No new business will be undertaken after 10:00 p.m. unless the Board votes unanimously to extend the meeting beyond 10:00 p.m.